

SOUTHEAST SCHOOL MONEY COLLECTION FORM

Activity/Event _____ Date _____

Name of Chairperson _____

Money Collected:

Checks _____

Cash _____

Total _____

Checks should be bundled separately from cash, with all money being placed in envelope. Please contact one of the following people to turn in money **IN PERSON ONLY!**

Treasurer

Kelly Knapp

9652 S. Mozart

(708)702-6060 (cell)

Budget & Finance

Maureen Demer

2651 W. 96th St

(708)499-1758

*** Please DO NOT place an order for product until money has been turned in to the Treasurer. This is due to our growing problems with NSF checks.

***You will not be reimbursed for expenses without a receipt.

Carol Jacobs

SEPTA President

9704 S. California

323-8198