

Extended Day Program 2010-11



The Evergreen Park Elementary School District 124 Extended Day Program is dedicated to providing a safe, caring and creative program for our students in their Extended Day hours.

General Information

The Evergreen Park School District 124 Extended Day Program is a service that provides before and after school care to students. Open to students in grades kindergarten through 6th who attend district elementary schools, the Extended Day program provides students with a safe and enriching environment while parents are at work or attend school. The program offers a well-balanced daily schedule with a warm and caring atmosphere and staff.

The program operates at each of the District's four elementary school buildings.

Staff

The Extended Day staff is devoted to helping build good citizens in an atmosphere of friendship, fun and games. Staff members use the PBIS process in place in each school to create a happy, safe environment for students who participate in the Extended Day Program.

A Program Supervisor directs the program at each school site and works directly with the students who attend the program. The staff also includes other adults and teenagers who assist the supervisor as needed. Staffing levels vary with attendance levels, so your advance scheduling helps us staff appropriately and provide a better program. Our staff/child ratio is well below the 1:20 ratio required by the Illinois Department of Children and Family Services.



Program Hours & Description

Our before school program begins at 7:00am. Students may be dropped off anytime after 7:00am. Students engage in quiet play or use the time to prepare for the upcoming school day. Breakfast is available for an additional cost.

The after school program begins at 3:00pm and ends promptly at 6:00pm. Our program is not simply a longer school day; it is different in structure and content. We offer a well-balanced program that provides plenty of opportunities for play and social interaction while also offering opportunities to improve and encourage learning.

On a daily basis, children can select from a wide variety of individual and group activities. Whether the students are doing arts and crafts, joining in a game in the gym, going outside to play, run, or jump with their friends, the opportunity to stay active and socialize is provided. No later than 4:30pm students are provided with 30-45 minutes of quiet time. Students are encouraged to complete their homework and study. Students who do not have homework are required to engage in quiet activities i.e., read a book, draw, color, etc. Each afternoon, students are provided with a healthy snack.

Behavior Management

The Extended Day staff utilizes the Positive Behavioral Interventions and Supports (PBIS) that are already in place at District schools. A minimal portion of the school day PBIS process has been customized to suit the expectations of the Extended Day Program. PBIS policies and procedures can be found in the PBIS Extended Day Parent Handbook that will be provided to you at the beginning of the school year.

Fees

Annual Enrollment: Fee is non-refundable.

One Child	\$40.00
Family (two or more children)	\$50.00

Daily Rates: There are two billing rates for the Extended Day Program -- Scheduled and Drop-In. Scheduled fees are billed monthly and due in advance. Drop-In fees are due as the service is used. The fees listed apply per child.

Before School Care Scheduled

7:00am – 8:20am	\$4.00 per day
Breakfast (optional)	\$1.50 per day

Drop-In

7:00am – 8:20am	\$5.00 per day
Breakfast (optional)	\$1.50 per day

After School Care Scheduled

3:00pm – 4:00pm	\$ 4.00 per day
3:00pm – 5:00pm	\$ 7.50 per day
3:00pm – 6:00pm	\$11.00 per day

Drop-In

\$15.00 per day



Enrollment

To enroll in the 2010-11 Extended Day Program complete an Extended Day Enrollment Form and bring it to Residency Verification/Fee Payment/Information Pick-Up which will be held August 12, 13, 16, 17 & 19, 2010.

During Residency Verification you will also be required to pay the enrollment fee, complete a Medical Information Card and an August/September attendance schedule and pay August/September before and after school care fees. All forms will be available during Residency Verification.

Extended Day staff will be present during Residency Verification to answer any questions you may have about the program and to help you complete the paperwork required to finalize the enrollment process.

- Enrollment in the program will not be considered complete until all forms are returned and fees are paid.
- Enrollment will not be accepted if you have an outstanding Extended Day Program balance.

NOTE: Enrollment will be ongoing during the school year; however, requests will be honored on a first come, first served basis.

Disclaimer

This brochure is for informational purposes only and is subject to change. For program policies and procedures, refer to the 2010-11 Extended Day Parent Handbook.

The Extended Day Program is operated by:

**Evergreen Park Elementary
School District 124**
9400 South Sawyer
Evergreen Park, IL 60805
(708) 423-0950

The Extended Day Office will open for the 2010-11 school year on August 10, 2010.

Office hours are Monday through Friday,
8:30am – 4:00pm.

The Extended Day Coordinator,
Michele Siemiaski,
can be reached at:

(708) 423-0950 x 2182
msiemiaski@d124.org

June 18, 2010